

Checklist: applying to the NDIS

This checklist will help you understand what you need to prepare, when you apply to the NDIS.

If you need more information or support, please [contact us](#):

- visit the [office location](#) page on the NDIS website
- call us on **1800 800 110**
- send us an email at enquiries@ndis.gov.au.

For more information, read the [applying to the NDIS fact sheet](#), or visit the applying to the NDIS page on the NDIS website.

Checklist

I have contacted:

- My [local area coordinator](#) or [early childhood partner to](#) understand the NDIS eligibility requirements and to help me apply.

Or

- The NDIS on **1800 800 110**. I have been connected to a local area coordinator or early childhood partner or NDIA planner.
- I know who my NDIS contact is. They will support me to apply to the NDIS.

I meet the eligibility requirements to apply to the NDIS, such as:

- [Age](#) - I will be younger than 65 on the day I apply.
- I live in Australia

And

- I am an Australian citizen, permanent resident or Protected Special Category Visa holder.
- [Disability](#) or [early intervention](#): I have a significant or permanent disability that impacts my daily life. Or, getting supports now will mean I need less supports later.

I have evidence to support my application, like:

- Consent for the NDIA to check my Centrelink record for my age and residency.

Or

- Proof of my age – a birth certificate, passport, driver's license, or proof of age card.
- Proof of residency – an Australian birth certificate, Australian citizenship or naturalisation certificate, or a passport or travel document including a valid visa.

And

- [Evidence of my disability](#) from my treating health professional. My health professional is the most appropriate person to provide evidence of my disability and has treated me for a significant period of time (at least 6 months).
- You can talk to your my NDIS contact for help with your application or finding the right evidence you need.

National Disability Insurance Agency

[ndis.gov.au](https://www.ndis.gov.au)

Telephone 1800 800 110

Webchat [ndis.gov.au](https://www.ndis.gov.au)

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For people who need help with English

TIS: 131 450

For people who are deaf or hard of hearing

TTY: 1800 555 677

Voice relay: 1800 555 727

National Relay Service: relayservice.gov.au